

**REGULAR CITY COUNCIL MEETING MINUTES**  
**2:00 P.M., Monday, November 14, 2011**  
**City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada**

**1. Call to Order** (Time: 2:00:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro tempore Ron Smith at 2:00 p.m.

**2. Roll Call** (Time: 2:00:00 p.m.)

Mayor Pro tem Ron Smith, City Clerk Linda Patterson, Council Members Julia Ratti (2:18), Ed Lawson, Mike Carrigan, Ron Schmitt, City Manager Shaun Carey, City Attorney Chet Adams, PRESENT.

Mayor Geno Martini, ABSENT.

Staff Present: Chad Hawkins, Andy Flock, Chris Cobb, Eric Millette, Jeff Cronk, Shauna Nelson, Tonia Ramociotti, Dave Bruketta, Kim Laber, Mark Bowen, Ron Korman, Jim Rundle, Neil Krutz, John Martini, Tracy Domingues, Chris Syverson, Jon Ericson, Dan Marran, Shirle Eiting, Steve Driscoll, Jim Rundle, Armando Ornelas, Rich Brown, and Donna DiCarlo.

**Invocation Speaker:** (Time: 2:00:42 p.m.)

The invocation was given by Pastor Brad Dyrness from Sparks Nazarene Church.

**Pledge of Allegiance** (Time: 2:02:10 p.m.)

The Pledge of Allegiance was led by City Manager Shaun Carey.

**Comments from the Public** (Time: 2:02:38 p.m.)

None.

**Approval of the Agenda** (Time: 2:02:44 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Agenda Item 6.1 was continued to the next meeting, due to the absence of Mayor Martini.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to approve the agenda as amended. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

**3. Recommendation to Approve Minutes of:**

**3.1 Consideration and possible approval of the Regular City Council Meeting Minutes of October 24, 2011** (Time: 2:03:29 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Carrigan, to approve the minutes of the Regular City Council Meeting of October 24, 2011. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

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### 4. Announcements, Presentations, Recognition Items and Items of Special Interest

#### 4.1 Proclamation - Pancreatic Cancer Awareness Month (Time: 2:04:07 p.m.)

Mayor Pro tem Smith read a proclamation naming November, 2011, as Pancreatic Cancer Awareness Month in recognition of the support of the Pancreatic Cancer Action Network provides to those patients currently battling pancreatic cancer, as well as those who lost their lives to the disease. The proclamation was accepted by Stuart and Jenny Jed.

#### 4.2 Presentation and update by Washoe County District Health Officer Dr. Joe Iser, and Jim Gubbels, REMSA VP/Sales and Marketing, on Regional Emergency Medical Services Authority (REMSA) compliance report (Time: 2:11:58 p.m.)

Mr. Jim Gubbels, Vice President of Sales and Marketing for REMSA, gave a presentation regarding REMSA's activities and operations as follows:

##### Regional Emergency Medical Services Authority – Today, Washoe County, Nevada

- 42 Ambulances
- 4 Medical Helicopters
- The first ambulance service in the world accredited by:
  - Commission on Accreditation of Ambulance Services
  - Commission on Accreditation of Medical Transport Services
  - Medical Priority Dispatching Center of Excellence
  - Currently in process of working towards Commission on Accreditation of Allied Health Education Programs
- Global Reputation
  - People come from all over the world to learn how REMSA's system operates
- Deployment:
  - System Status Management'
  - Ongoing review of calls by hour of day and day of week
  - Change Posting Plans every 4 months
- Emergency Medical Dispatch
  - Priority Setting and Pre-Arrival Instructions
    - P-1 Urgency/Presumptive Life Threatening
      - Allergic reaction
      - Severe Respiratory Distress
      - Cardiac Arrest
      - Chest pain (if patient is 35 or older)
      - Active choking
      - Active Seizure
      - Stroke
      - Rollover/Ejection/Auto vs. pedestrian MVA
      - Unconscious
    - P-2 Urgency/Non-Life Threatening
      - Upper abdominal Pain (if patient is 35 or older)
      - Assault with injury to head, torso or upper leg
      - Diabetic with ALOC
      - Severe eye trauma
      - Heart rate <50 or >130
      - Overdose
      - Psychiatric/suicidal patient

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- P-3 Non-Urgency/Non-Life Threatening
  - “Sick person” – No specific chief complaint given
  - Constipation
  - Diarrhea
  - Rash/Skin Disorder
  - Toothache
  - Infected wound
  - Post-seizure (now alert and breathing normally)
  - Can’t sleep
- ALL P-1 calls are responded to before P-2 or P-3 calls
  - Every patient gets the same response regardless of where they live.
- Special Events in 2010:
  - 528 Events; 5,245 Total Hours spent on Events
    - Hot August Nights
    - Reno Air Races
    - PGA Reno Tahoe Open
    - Street Vibrations
    - UNR Sporting Events
    - Balloon Races
    - Rib Cook-Off
    - Reno Rodeo
- Disaster Simulations in 2010:
  - 6 Full Scale Simulations
  - 3 Table Top Simulations
- Tactical Emergency Medical Support (TEMS)
  - TEMS 350 total events 2008-2010
    - 95 call outs
    - 255 trainings
    - 27 Sparks Police Department (SPD)
    - 64 Reno Police Department (RPD)
    - 24 Washoe County Sheriff’s Office (WCSO)
    - 7 Drug Enforcement Agency (DEA)
    - 3 Immigration Customs Enforcement (ICE)
    - 2 Federal Bureau of Investigation (FBI)
    - 1 U.S. Marshalls
- EDUCATION CENTER
  - Nevada’s largest EMS Training Center
  - Licensed Nevada Post-Secondary Education Center
  - Approved Veterans Administration Education Center
  - Completing Accreditation by the Commission on Accreditation of Allied Health Education Programs
  - University of Nevada Reno Affiliation
  - University of Maryland Baltimore County Training Site
  - American Heart Association Regional Training Center
  - Training Center for Saint Mary’s Regional Medical Center and Northern Nevada Medical Center’s Medical Staff
  - Approved CE provider for states of Nevada and California EMS and Board of Nursing
  - Nevada Police Officer Standards and Training CE provider
  - National Disaster Life Support Training Center
  - Tactical Combat Casualty Care Training Center
- Reno Air Races Response
  - 54 Patients transported in 62 minutes

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- 4 Ambulances already on scene
- 14 Ambulances immediately responded to incident
- Another 12 Ambulances deployed within 20 minutes
- 113 employees on-duty within 20 minutes

More Than Just An Ambulance Service

Washoe County District Health Officer Dr. Joe Iser gave a presentation detailing the operations of the Washoe County Health Department as outlined below:

### Washoe County Health District - City of Sparks Presentation - November 14, 2011

Joseph P. Iser, MD, DrPH, MSc, District Health Officer - [JIsler@washoecounty.us](mailto:JIsler@washoecounty.us) - 775.328.2416

#### Public Health Mission

- “To protect and enhance the quality of life for all citizens of Washoe County through providing health promotion, disease prevention, public health emergency preparedness, and environmental services.”

#### Public Health

- “Public Health” is the application of knowledge to the identification of society’s health needs, along with government and private initiatives that address those needs.
- Public Health practitioners include all types of health providers--environmentalists, health educators, and many others.

#### Core Functions of Public Health

- Assessing and monitoring of the health of communities and populations at risk to identify health problems and priorities;
- Formulating public policies, in collaboration with community and government leaders, designed to solve identified local and national health problems and priorities;
- Assuring that all populations have access to appropriate and cost-effective care, including health promotion and disease prevention services, and evaluation of the effectiveness of that care.

#### DISTRICT BOARD OF HEALTH

- City of Reno
  - Councilman Dan Gustin
  - Mr. Matt Smith (Chair)
- City of Sparks
  - Councilwoman Julia Ratti
  - Dr. Denis Humphreys, OD
- Washoe County
  - Commissioner Kitty Jung (Vice-Chair)
  - Dr. George Furman, MD
- Board Appointee
  - Dr. George Hess, MD

#### Air Quality Management Division

- Ambient Air Monitoring Program
  - Carbon monoxide
  - Ozone
  - PM10 and PM2.5
  - Nitrogen dioxide
  - Meteorological data
- Planning Program
  - Bring community into compliance with federal health standards
- Permitting and Compliance Program

#### Community and Clinical Health Services Division

- Chronic Disease Prevention – Nutrition / Fitness / Tobacco
- Community & Clinical Health Services

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- Family Planning
- Immunizations
- Public Health Nurse – Home Visitation
- Sexual Health – HIV / STD
- Tuberculosis Control

### Environmental Health Services Division

- General Environmental Health Services
  - Food Safety Inspections and Compliance
  - Food Borne Illness Investigation
  - Institutions – Mobile Home Parks, Schools
  - Housing Complaints
  - Land Use Planning
  - Invasive Body Decorations and Tattoo
- Environmental Health Services Division
- Hazardous Materials
- Safe Drinking Water Program
- Solid Waste Management
- Underground Storage Tanks
- Vector Disease Control

### Epidemiology and Public Health Preparedness Division

- Surveillance and analysis of health data
  - Communicable and Chronic Diseases
- Guidance and monitoring of disease investigations
  - All Hazards Emergency Preparedness:
  - Bioterrorism
  - Pandemic Flu/National epidemics
  - Natural Disaster
- Vital Statistics

### Administrative Health Services Division

- Compliance for fiscal and operational policies established by the DBOH and the BCC
- Emergency Medical Services
  - DBOH Multi-Casualty Incident Plan
  - Oversight of REMSA Franchise
- Women, Infants and Children (WIC) Program

### Authority Granted

- The Board of Health may exercise the powers granted to the Cities and County by statute regarding ambulance service.
- The Board of Health may displace or limit competition by granting a franchise for services

### DBOH Oversight

- DBOH organizational, performance and operational compliance annually.
- DBOH approves the amount of the maximum average patient bill for ground and rotary wing ambulance transport.
- Establishes the limit for the number of times prepaid ambulance service may be used by an individual in a membership year.

### Delegation to DHO

- Oversight duties delegated by the District Board of Health to the District Health Officer and Health District staff to monitor and report REMSA's performance under the franchise granted by the DBOH.

### DHO Oversight

- Informs REMSA of the annual CPI adjustment amount
- Approves use of penalty fund for costs of operational or educational materials
- Receives financial documents annually

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- Reviews disputes in time exemptions and makes final binding determination
- Reports REMSA's annual performance to the DBOH annually

### Communicable Diseases

- NRS/NAC 441A
  - Reportable conditions – Physicians and labs
  - Investigation – Public Health
    - Confirm diagnosis
    - Identify contacts
    - Identify source of infection
    - Determine if case is employed in a sensitive occupation
    - Determine extent of any outbreak
    - Carryout measures for prevention, suppression, and control

### Chronic Disease

- Largest proportion of overall morbidity and mortality
- Generally not reportable
- Death records
- Application of long-term studies to local situation
- Hospital discharge data
- Behavioral Risk Factor Surveillance System (BRFSS)
- Youth Risk Behavior Survey (YRBS)

[www.washoecounty.us/health](http://www.washoecounty.us/health)

A brief discussion ensued regarding the REMSA franchise agreement, response times and liability issues when REMSA responds within the City of Sparks.

### **5. Consent Items:** (Time: 3:02:23 p.m.)

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to approve Consent Items 5.1 through 5.5, with items 6.5 through 5.9 pulled for individual consideration. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

#### **5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period October 6, 2011 through October 26, 2011**

An agenda item from Finance Director Jeff Cronk recommending approval of the Report of Claims and Bills as outlined.

#### **5.2 Consideration and possible approval of an application for a gaming license for United Coin Machine Company dbat Silver Club, located at 1040 Victorian Avenue, Sparks, NV, submitted by Mr. Robert Alvin Woodson**

An agenda item from Police Chief Steve Keefer recommending the City Council approve a Gaming License for the Silver Club, contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions, and upon issuance of a gaming license by Gaming Control Board. United Coin plans to operate the Silver Club for one day, December 13th, in an effort to preserve the site's unrestricted gaming license. United Coin Machine Company is a licensed Slot Route Vendor, with several current gaming licenses for various businesses throughout the area. The

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license will provide \$1,920.00 annually for sixteen, multi-denominational, upright poker gaming machines.

### **5.3 Consideration and possible approval of an application for a gaming license for 1250 Disc, LLC dba Vista Grille, located at 1250 Disc Drive, Sparks, NV submitted by Mr. Dale Ernest McKenzie.**

An agenda item from Police Chief Steve Keefer recommending the City Council approve a Gaming License for Vista Grille, contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions, and upon issuance of a gaming license by Gaming Control Board. The license will provide \$1,200.00 annually for ten, multi-denominational, bar-top slot machines.

### **5.4 Consideration and possible award of the Hymer Way Alley Project to Black Rock Construction in the amount of \$70,156.95**

An agenda item from Transportation Manager Jon Ericson recommending the City Council approve a contract for the Alley Maintenance Program. The work for the proposed Hymer Way Alley Project is located between Hymer Way and Frazer Avenue ( 19th Street to 21st Street) and South 19th Street at Hymer Way. The alleys have been selected and prioritized through the City's Pavement Management System. The alleyways are currently unpaved which causes storm water discharge issues even during minor storm events. Improvements will include new pavement and drainage facilities and funds have been budgeted for this work.

### **5.5 Consideration and possible award of the Sirah Court Storm Drain Improvement Project, Informal Quote to Peavine Construction, in the amount of \$54,450.**

An agenda item from Capital Projects Manager Chris Cobb recommending the City Council approve a contract to install 24" storm drain main piping at Sirah Court. The existing storm drain system from the Canyon Hills subdivision above Sirah Court and conveys flows overland to an inlet at the end of Sirah Court. The inlet at Sirah Court tends to be easily overrun and fills with sediment. Once flow is not captured at the inlet, it continues down Sirah Court to Disc Drive and washes onto numerous properties with potential for property damage to numerous homes, driveways, and landscaping. Additionally, overland flow is cutting a large "wash" into the side of the hill, which is a potential fall hazard. This is an approved CIP project for 2011 and funds are available via budget augmentation for this work.

### **5.6 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$46,502.89 for Sparks' share of a bid award to Kennedy/Jenks Consultants by the City of Reno for evaluating waste activated sludge management strategies at the Truckee Meadows Water Reclamation Facility (TMWRF) (Time: 3:03:14 p.m.)**

An agenda item from Acting Plant Manager David Bruketta recommending the City Council approve a reimbursement to the City of Reno for Sparks' share of a bid award for evaluating sludge management at TMWRF. Reno will enter into an agreement with Kennedy-Jenks consultants and administer the design and construction contract. The City of Reno will be reimbursed for a portion of the costs by the City of Sparks through the current cost sharing

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agreement for TMWRF capital projects. The City of Reno and the City of Sparks share the cost of this project based upon their ownership of TMWRF, which is 68.63% for Reno and 31.37% for Sparks.

Acting Maintenance Manager Kim Laber explained that this contract is for professional services to help guide staff regarding equipment replacement, repair and rehabilitation of the equipment for dewatering of the biosolids at the water treatment plant.

Council Member Schmitt asked if Sparks was involved in the selection of the contractors. Mr. Laber stated the selection of consultants is done by the management team at TMWRF and then Reno handles the implementation of the contract, per the joint operating agreement.

Mr. Schmitt expressed concern regarding the selected consultant being an “out of town” firm from Arizona that does not have a local office that would not employ local people. He stated he did not feel we should pay for travel and hotels for an out-of-town consultant if a local firm was qualified to do the job. He asked if there were any local firms that were qualified to handle this contract. Community Services Director Neil Krutz stated that staff would need to review the award process and get back to him with answers to his questions. It was noted that the City of Reno has already approved their portion of this contract.

Council Member Schmitt said it was his belief that part of City policy is that staff will notify the Council who all the bidders are for contracts. Mr. Krutz stated that he believed this was a change in policy, but that staff would provide this information to the Council on future professional services contracts. He noted that staff provides bidder information to the Council in the staff reports for construction contracts, but it has not been a past practice to provide all the firms considered for professional services contracts.

Council Member Ratti said she agreed that it was important to support local jobs; however, it was her belief that our legislative platform does not support local bidder preference and the City does not have an ordinance [or policy] in place that asked for local bidder preference. She said she would like to see the City put policies in place to support a local bidder preference and for us to support legislation at the State level to make sure that jobs stay local, but she agreed with staff that this hasn't been our practice in the past.

Council Member Carrigan stated he agreed with Ms. Ratti that we should take steps to support local bidder preference in the future; however, since this is not our current policy and there is a contract that needs to be approved so that the work can move forward.

A motion was made by Council Member Carrigan, seconded by Council Member Ratti, to approve reimbursement to the City of Reno in the amount of \$46,502.89 for Sparks' share of a bid award to Kennedy/Jenks Consultants by the City of Reno for evaluating waste activated sludge management strategies at the Truckee Meadows Water Reclamation Facility (TMWRF). Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, NO. Motion carried.



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### **5.7 Consideration and possible ratification of a purchase from Intec Solutions in the amount of \$36,900 to supply a 200 HP nitrification influent pump drive (Time: 3:14:04 p.m.)**

An agenda item from Acting Maintenance Manager Kim Laber recommending the City Council ratify the purchase of a nitrification influent pump drive to replace a damaged 200 HP nitrification influent pump drive. This drive controls a 200 Hp motor that delivers secondary effluent to the six (6) towers at TMWRF. This pumping is part of maintaining compliance with TMWRF's discharge permit. Intec Solutions is the sole dealer of the desired equipment due to restrictions in distribution from the manufacturer, effectively making the vendor the sole source for the needed equipment. Due to the mission-critical nature of this equipment, staff has already initiated the emergency purchase of the required equipment with the authorization of the City Manager. This staff report is written in order to ratify that action as the total cost is in excess of \$25,000.00.

Mr. Laber explained that this is specialized equipment at the treatment facility that is used to run the nitrification pumps. There are four pumps and one pump actually failed. If all the pumps are not working, it puts our discharge permit at risk. Therefore, based on an emergency situation, staff ordered the equipment prior to Council approval because there is a two to three month lead time for this specialized equipment. He said that because this equipment is very specialized and must match the existing equipment at the treatment plant, staff sought informal quotes from several vendors, including Intec Solutions, which is a local company.

Council Member Schmitt stated that Intec Solutions were not listed on their website as having an office in Sparks. It was noted that they are located at 27 Glencarran Circle, Sparks.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to ratify a purchase from Intec Solutions in the amount of \$36,900 to supply a 200 HP nitrification influent pump drive. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

### **5.8 Consideration and possible approval to purchase servers and storage area network (SAN) equipment for the Truckee Meadows Water Reclamation Facility (TMWRF) from Summit Partners in the amount of \$52,942 (Time: 3:16:16 p.m.)**

An agenda item from Waste Water Systems Analyst Suey K. Huey recommending the City Council approve the purchase of VMWARE servers and SAN equipment which are the primary equipment that handles all aspects of TMWRF's business functions. This equipment is critical for the continuation of uninterrupted usage of TMWRF's business applications and its numerous permit/non-permit related databases. VMWARE is the industry leader and is the used by City of Sparks IT. We recommend a sole source purchase of the equipment and installation from Summit Partners. Appropriations are contained in the Fiscal Year 2011-2012 Truckee Meadows Water Reclamation Facility budget under Capital Outlay within the operating budget.

Mr. Huey noted that this was hardware for specific equipment at the water treatment facility. This will standardize their equipment with what the rest of the City of Sparks uses. Council Member Schmitt said he had the same concerns regarding this purchase, whether Summit

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Partners was a local company, or out of the area. It was noted that the company is located in Las Vegas and that the treatment facility asked for a quote from this vendor because it is the same vendor the rest of the City used and they did not want to wind up with different equipment—the goal being to standardize the equipment used by the treatment plant to the rest of the City of Sparks.

A motion was made by Council Member Ratti, seconded by Council Member Carrigan, to approve the purchase of servers and storage area network (SAN) equipment for the Truckee Meadows Water Reclamation Facility (TMWRF) from Summit Partners in the amount of \$52,942. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, NO. Motion carried.

### **5.9 Consideration and possible approval to purchase Documentation and System Management Software for the Truckee Meadows Water Reclamation Facility from Limeware Company Inc., in the amount of \$46,498 (Time: 3:18:10 p.m.)**

An agenda item from Waste Water Systems Analyst Mark Bowman recommending the City Council approve the purchase of documentation and system management software for the Distributed Control System, which is the primary computer control equipment at TMWRF. The Foxboro Distributed Control System was installed in 1999. Parts of the system have been upgraded over the years, but the documentation program has never been upgraded and is lacking many necessary functions. The Foxray System provided by Limeware Company Inc. will provide these necessary functions. Funds have been budgeted and are available for this purchase.

Council Member Schmitt said he assumed that this was proprietary software and was not available from another vendor. Mr. Bowman confirmed that there are only two companies that make this type of software for the control system that is used at the treatment facility. One is Limeware, which is out of Brazil, and the other is out of Houston, Texas. However, the software from Houston is missing a lot of the functions we need to ensure the system is running at optimum levels.

Council Member Schmitt stated the purchasing power of the City of Sparks can make a big impact on our local economy and we need to buy local whenever possible. He said until we can get policies in place to boost our local economy, he will be asking for vendor information on all purchases and contracts.

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to approve the purchase of Documentation and System Management Software for the Truckee Meadows Water Reclamation Facility from Limeware Company Inc., in the amount of \$46,498. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

## **6. General Business**

### **6.1 Consideration and possible approval of the Mayor's recommendation of appointment to the Park & Recreation Commission (Time: 3:20:45 p.m.)**

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There are currently two vacancies on the Park & Recreation Commission. Announcement of these vacancies was made at several City Council meetings. Seven people have applied to serve on the Commission, and the Mayor has conducted brief phone interviews with all the applicants. Council must confirm the Mayor's appointments. Both appointments are for three-year terms which will expire June 30, 2014.

Due to the absence of Mayor Martini at this meeting, this item was continued to the Meeting of November 28, 2011.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to continue these appointments to the next meeting. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

### **6.2 Review and possible approval of the Children's Cabinet, Inc. Memorandum of Agreement in the amount of \$33,000.00 effective July 1, 2011 to June 30, 2012 (Time: 3:21:20 p.m.)**

Parks and Recreation Director Tracy Domingues stated the City of Sparks Parks and Recreation Department provides Before and After School programming at 14 elementary schools throughout the City. There is a reasonable fee associated with this program to offset the direct costs of staffing and materials for each site; however, there are some members of our community who cannot afford these minimal costs, but are in dire need of the program. For these people, the City of Sparks Parks and Recreation Department solicits grant funding through the Children's Cabinet, Inc. These funds are administered to low-income citizens based on a sliding fee scale and program policies implemented by the Department of Human Resources Welfare Division.

The current Agreement includes a total request of THIRTY THREE THOUSAND (\$33,000.00) in funding to be effective July 1, 2010 through June 30, 2011. This amount is \$5,000 less than what was received in the 2010/2011 school year. This is the 14th year we have processed the funding through the Children's Cabinet, and it has proven to be the most effective process.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve Children's Cabinet, Inc. Memorandum of Agreement in the amount of \$33,000.00 effective July 1, 2011 to June 30, 2012. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

### **6.3 Presentation and possible discussion on community involvement with the Parks and Recreation Department in fiscal year 2011 (Time: 3:23:08 p.m.)**

Parks and Recreation Director Tracy Domingues gave public acknowledgement to individuals and groups in the Sparks community who have donated time, money, and/or materials to the Parks and Recreation Department in improving parks and programs in Sparks over the past year, as follows:

**Dillworth and Sparks Middle Schools** - Western Turf (Jason Perry) assisted in rehabilitating 64,200 square feet of turf (removed old sod, renovated the soil, and installed new sod). The \$13,000 cost for the turf was paid for with player fees from the Sparks Youth Sports Foundation. Labor costs were donated.

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**Gandolfo Horse Arena** - Reno Rodeo Association (Mike Lucky) – welded and painted broken gates at the arena; Gradex Construction Company graded the arena; the Spanish Springs High School Rodeo Team, the Nevada Junior Rodeo Association, and Sierra Nevada Gymkhana Club all assisted with repairs at the arena.

Ms. Dominguez then discussed the volunteer statistics:

Adopt-a-Park Program – 21 different groups donated 904 volunteer hours  
Adult Sports Programs – 240 volunteer hours  
Office Intern – 210 volunteer hours  
Senior Programs – 268 volunteer hours  
Youth Sports – 3300 volunteer hours (coaches and parents)  
Leisure without Limits – 197 volunteer hours  
Keep Truckee Meadows Beautiful – 1200 volunteer hours  
    Clean-up – 94 volunteer hours  
    Christmas Tree Recycling – 120 volunteer hours  
    Phone Book Recycling and Tree Planting – 35 volunteer hours  
Community Service Work Crews – 19,700 volunteer hours  
**Total - 26,477 volunteer hours donated in one calendar year**

Ms. Dominguez stated that our parks, facilities, and programs, would not look as good as they do without these volunteers. She stated other programs which received assistance include:

Junior Giants Program – Made possible by the Sparks Sertoma Club  
Boy Scouts lead by Wayne Teglia – cleaning, tree planting and other beautification efforts along the ditch between Prater Way and Springland on Sparks Boulevard  
Kids Free Fishing Day – Sparks Rotary Club – allows 2,000 kids to fish with over 100 Rotary Members volunteering for this event

Ms. Dominguez discussed the Adopt-a-Park program, stating it was developed about 10 years ago. These volunteers adopt a park, removing weeds and trash, painting, assisting with playground care and maintenance and reporting any areas that are in need of repair. She pointed out the efforts of Summit Christian Church, who organized over 360 volunteers who tended the 35 parks in Sparks on one day. Ms. Dominguez then reviewed the adopt-a-park partnerships as outlined in the staff report and asked those present in the audience to step forward and receive recognition for their efforts to improve our parks and recreation programs.

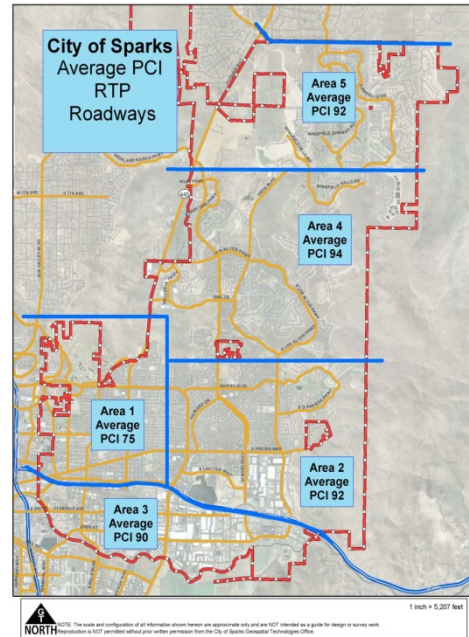
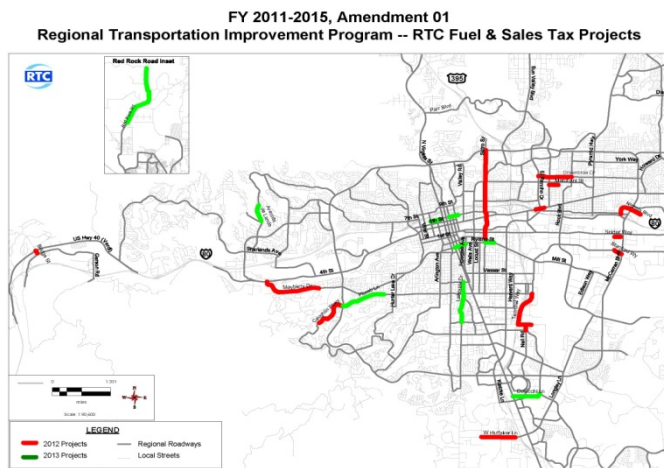
- 6.4 Consideration and possible approval of an Interlocal Cooperative Agreement (ICA) with the Regional Transportation Commission (RTC) of Washoe County for Projects included in the RTC's FY 2012/FY 2013 Regional Road Impact Fee (RRIF) Street and Highway Program of Projects, and the FY 2012/FY2013 Fuel Tax Street and Highway Program of Projects (Time: 3:40:06 p.m.)**

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Sparks Transportation Manager John Ericson stated this is an agreement with RTC for the 2012 list of projects. Mr. Ericson introduced the Director of Engineering for RTC, Mr. Jeff Hale, who gave a presentation as outlined:

### Street & Highway Interlocal Cooperative Agreement - Sparks City Council - November 14, 2011

- 2011 Sparks Projects
  - Marietta Way Reconstruction: \$1,020,000
  - Rock Blvd Reconstruction: \$1,280,000
  - Vista Blvd Sound Walls: \$1,120,000
- 2011 Sparks Regional Conditions
  - Program Goal: Avg PCI > 70
  - Current Average: Sparks RTP = 88
- 2012-2013 Proposed Projects



- 2012 Sparks Projects
  - Greenbrae Dr. – El Rancho to Rock: \$1,220,000
  - Snider Way – Stanford to Steneri: \$240,000
  - Stanford Way – Greg to McCarran: \$403,000
  - Traffic Engineering Improvements 2: \$350,000
  - Nichols Blvd. – Victorian to Howard: \$1,500,000
  - Prater Way Enhancements – View to 22<sup>nd</sup>: \$833,000 (Includes Sparks \$275,000 contribution)
- 2011/2012 Preventive Maintenance
  - Slurry Seal, Patching and Crack Sealing
  - 2011 Results: \$831,152 in Sparks
  - 2012 Budget for Sparks: \$1,000,000
- Regional Road Impact Fee Projects
  - Southeast Connector: \$25,000,000
    - Includes: \$4,000,000 for Design
    - \$16,000,000 for R/W
    - \$5,000,000 for Construction

Thank you....

At the request of Council, Mr. Hale reviewed the early right-of-way acquisition program for the Pyramid Highway widening; stating approximately 65 to 70 homes will be impacted by this project.

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A motion was made by Council Member Ratti, seconded by Council Member Carrigan, to approve an Interlocal Cooperative Agreement (ICA) with the Regional Transportation Commission (RTC) of Washoe County for Projects included in the RTC's FY 2012/FY 2013 Regional Road Impact Fee (RRIF) Street and Highway Program of Projects, and the FY 2012/FY2013 Fuel Tax Street and Highway Program of Projects. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

### 7. **Public Hearing and Action Items Unrelated to Planning and Zoning**

#### 7.1 **Public Hearing, consideration and possible approval of the vacation of Stonebrook Parkway and Oppio Ranch Parkway public right-of-way from La Posada Drive south approximately 3435 feet and east approximately 1431 feet (Time: 3:48:52 p.m.)**

Assistant Community Services Director John Martini stated this request will give pack right-of-way that was dedicated to the City as part of the Stonebrook project. He referred to the maps and discussed the area to be vacated; stating we accepted dedication of this property when the project was in design in 2007. The City was contacted about six months ago by R.R.W. Stonebrook asking how they could get their bonds back. The only way the City can release the bonds is to give up the dedication so there would be no reason to hold the bonds for potential construction.

Council asked if there was any change for the use of the property. Mr. Martini noted the City has not received a request to re-open the handbook or to reparcel the property. Any changes would have to involve a change in the handbook.

Mayor Pro tem Smith opened the public hearing and asked if anyone wished to comment on the vacation of right-of-way. There being no comment, the public hearing was closed.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve the vacation of Stonebrook Parkway and Oppio Ranch Parkway public right-of-way from La Posada Drive south approximately 3435 feet and east approximately 1431 feet. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Motion carried.

### 8. **Planning and Zoning Public Hearings and Action Items**

None.

### 9. **Comments**

#### 9.1 **Comments from City Council and City Manager (Time: 3:53:03 p.m.)**

Council Member Ratti asked the Staff to research a "local preference" ordinance to assist in processing purchasing/contract decisions and to review our legislative platform to include support for local bidding preferences.

City Manager Carey noted that there was one vacancy on the Civil Service Commission; one vacancy on the Airport Noise Advisory Panel; two vacancies to the Advisory Committee for the Disabled; and two vacancies on the Sparks Planning Commission. Anyone interested in

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serving on any of these boards must fill out a Community Service Application via the City's web site.

**9.2 Comments from the Public** (Time: 3:56:49 p.m.)

None.

**10. Adjournment** (Time: 3:56:49 p.m.)

There being no further business, the meeting was adjourned at 3:56 p.m.

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Mayor

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City Clerk

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DRAFT